

PHS Athletic Booster Club Meeting Minutes Agenda

Wednesday, March 06, 2024 (7:00 pm)

PHS Media Center

Purpose of Meeting — Purpose of the meeting is to conduct general business for Poolesville High School Athletic Department and Booster Members.

Welcome & Introductions

- Meeting was called to order at 7:00 pm
- In attendance: Danielle Anderson (President), Alan Hobbs (VP), Lori Forcey (VP), Jennifer Brill (Treasurer), Karen Salovich (Secretary), Mark Carothers (Principal), Regina Grubb (Athletic Director), Ryan Graves (Principal intern), Jeff Oyer, Megan Adams, George Penn

Approval of Minutes: Minutes from the December 06, 2023, meeting was approved as posted.

Principal's Comments: Mark Carothers stated that this is his first meeting after returning from Walter Johnson HS. Thanked Ryan Graves for a successful practicum. Big move into the new building in two weeks. The building is being packed up getting ready for move over Spring Break. The students will be moving into new spaces. The list of activities around the move is too long to go over. There will be impact on Spring practices and events. PHS had a very successful Winter season that Gina Grubb will discuss. Acknowledged the big Regional Championship win by Boys Basketball and that it was a storybook ending for the last home basketball game in the gym. Outstanding community support.

Athletic Director's Report:

Gina Grubb (AD) reported that we had a great winter season. Wrestling County Championship, we had places from 3rd to 5th. We had multiple students place in the county. In the JV County Championship, we had two 2nd places and a 6th place. In Regional competitions we had two female regional champions and we had four females compete in the State championship. It's great to see women's wrestling grow. We would like to get the female wrestlers a coach, but with the budget freeze that will not happen, but we will continue to promote it.

Swim and Dive Boys won the Region Championship and the State Championship. We had multiple first place awards at Regional and State competitions for girls and boys. We placed in almost every event on the podium. We had at least two athletes compete in each event, mostly in the top heats, which is a testament to the depth of the program. Swim and Dive has a great culture of cheering each other on and is a young team with many Freshmen and Sophomores.

Indoor Track had a very good season. Multiple student athletes qualified in the Regional Meet who did very well and made a great showing. We had a lot of runners compete in the State Championship and placed 5th, 6th, 7th, 16th and 18th. Boys Relay placed 7th.

Bocce did well this season. They lost to Damascus in the Division Championship.

Basketball did well this season. Boys basketball won the Regional Championship and are moving to State Quarterfinals. Girls basketball ended their season in the Regional semifinal. Next season we will not have a home gym so all games will be away.

Marking period grades for the Winter season – total GPA was 3.58. We had 80% of student athletes receive the Mind in Motion award (3.25 GPA).

The Winter fundraiser was popcorn sales. Was not received well. Boys basketball raised \$1400, Girls Basketball raised \$795, Indoor track was a little over \$800. Swim was a little over \$700 and then wrestling was our top about \$2700, but some of that was also donations. Cheer and Poms did not participate. Gina is looking into different fundraiser for next Winter season.

Spring season has begun. We had our top number of registrations. Boys and Girls Lacross teams are at top numbers, the most we've ever had. Baseball had to make cuts due to high numbers. Track has over 100 registrants. Boys Volleyball and Co-ed Volleyball had high numbers. Our first home event is March 21st. It is a home volleyball game and will be the last event in the main gym.

Construction impact to Spring sports: We will lose the Wooten Avenue parking lot by the cafeteria all the way back so parking and drop off /pick up will be in the student lot. There will be a new walkway for access to the fields. There will not be any practices on campus during Spring Break due to the activities around moving into the new building. Gina is working with coaches to find other locations in town to practice.

Treasurer's Report:

Jennifer Brill shared the 2023-2024 budget breakdown report. She reported \$245,500 total income, \$201,916 actual-to-date. The fiscal year ends in June. Expenses are budgeted at \$243,500 and so far, the spend is \$73,386. Direct team support through PHS Athletics spend was \$24,468 for Fall sports. Waiting on Winter invoices. There is \$50,000 in reserve for updating the dated sprinkler system in the stadium field and \$30,000 in reserve for capital improvements at the stadium. MCPS has not been supportive of our work orders placed for maintenance and from the Health Inspector report but won't allow us to spend our own money to have repairs made.

Jake Perkins Scholarship reserve is \$2,000 for two students' awards.

Concessions profit = \$15,230 largely in part to the Grill Team efforts at extra events on top of the regular home games. The cost of goods has increased by 24.7%. The PES event generated \$3,600 net and the profit was \$2,100, directly paid to PES PTA.

Spirit wear profit = \$970

Fundraising = \$44,032 current with outstanding checks to be processed.

Next fundraising event is the Spring Mulch Sale that is on March 16th.

COMMITTEE REPORTS

Fundraising – Jeff Oyer discussed the planning and logistics of the Spring Mulch Sale. It's a very large operation that requires many volunteers. Letters went out in the mail to people who ordered previously. A few emails went out. Signs were put out around town promoting the event. PHS, JPMS and PES will send

out notices in their weekly emails to the school community. Promotion of the event through Facebook and Instagram. Calls will be placed to people who placed previous orders for 20 bags or more.

PHS parking lot will be ready for delivery early Saturday morning. Colony Supply is unable to deliver Friday night so they will deliver early Saturday morning. Start time will be a little later than in the past because we don't want to run the risk of volunteers leaving between truck runs. Jeff Oyer has coordinated about five trailers and reached out to others who have trucks who can help with delivery. Gina Grubb sent an email to Spring coaches to recruit student athlete volunteers to help with load and delivery and chase cars. Booster Club will help with set-up and provide coffee and donuts in the morning and pizza and drinks at lunchtime and SSL forms.

After the mulch sale is over Booster Club will be moving indoor concessions down to the stadium concessions and preparing for Spring contests. Indoor concessions must be moved and cleared by March 22nd as that part of the building will be closing for renovations.

Spirit wear – Lori Forcey stated that we did something different this year and did a “holiday shopping” event at a home basketball game and at the PES event it was well received. Sales exceed \$1000 and there was high interest.

Boosters did “Spirit Celebrations” for the two Winter teams that went to State competitions (Swim and Dive and Indoor Track and Field). We also did \$5 “Senior Night” T-shirts for basketball that sold out.

We will have to raise the cost of the \$5 Spirit T-shirts due to increasing supply costs. Next year the cost per T-shirt will be \$8.

To celebrate the Boys Basketball Regional Final game, we provided black and gold necklaces and gold-star glasses that were passed out to the home crowd.

Gina Grubb is going to forward a contact for a new spirit wear site and Boosters will investigate it to see if there is a better profit margin, faster turnaround and different or better-quality merchandise. The goal is to have the site ready for summer training so students can purchase practice shirts if they want to.

Concessions – Karen Salovich proposed to create a new role in Booster Club for a Student Concessions Manager. The duties would include set-up and closing, training/oversight of volunteers, restocking and inventory. The commitment would be a minimum number of hours (TBD) per season for home games and special events if needed. For the 2023/2024 school year Camden Sosna (Junior) would be appointed for the role as she's been volunteering at most home contests for Fall and Winter sports for the past two years.

Further discussion from the Board regarding the proposal includes that the student must apply for the position and get approval from Booster Club Board. For the three seasons, there can be multiple positions with a “Lead” role who will mentor the other students who apply. Jennifer Brill suggested including a Booster Volunteer Scholarship for \$500 per year for Seniors who apply.

There was support between the Board and Administration. The motion was proposed to create the position; Lori Forcey second the motion. The motion is granted. Karen Salovich will write up the Job Description and application and present it to the Board for approval. Camden Sosna will receive the position retroactively for 2023-2024.

Maintenance - Alan Hobbs reported that the stadium concessions buildings were inspected, and he has the heater working in there now. It needs to be cleaned and painted. Needed repairs include the sink, changing the existing fluorescent bulbs to LED, installation of LED bulbs and new exhaust fans in the bathrooms (per the health inspector report). Work orders have been placed with MCPS in the Fall but there has been no response and no repairs have been made.

Sponsorship – Time to secure sponsors for next year. Danialle will reach out to previous sponsors to see if they are interested in renewing their sponsorship for the next school year.

NEW BUSINESS

- Elections for new Booster board members are in June. There will be two empty positions. Attempting to recruit new members since Jennifer Brill and Lori Forcey will be leaving.

OPEN FORUM -

- Boosters would like to bring back the “brick fundraiser”. Engraved bricks to purchase and have installed in the large “P” down by the stadium. There is still brick inventory. We will need to find an engraver. Jeff Oyer was the originator of the fundraiser and will provide the board with details to help restart the process.
- Gina stated that she has received multiple requests for pieces of the gym floor. She will ask Dustin Construction if it is possible to obtain cut pieces of the floor. If they can’t cut small pieces, she can take larger pieces and send them out to be cut.
- The PTA requested the Grill Team to cook for the Post Prom event with Booster Club support. This year the event will take place at John Poole Middle School. While Boosters normally supports this event, we are unable to this year due to the location change, logistics of moving equipment, and conflicts with schedules. Boosters agreed to donate all left-over candy and drinks to the event and pay for pizza.

Adjournment

Called for the meeting to be adjourned at 8:19 pm