

PHS Athletic Booster Club Meeting Minutes
Agenda

Wednesday, March 05, 2024 (6:30 pm)

PHS ISP Hub

Purpose of Meeting — Purpose of the meeting is to conduct general business for Poolesville High School Athletic Department and Booster Members.

Welcome & Introductions

- Meeting was called to order at 6:35 pm.
- In attendance: Danielle Anderson (President), Ron Sosna (VP), Kevin Kimball (Treasurer) Karen Salovich (Secretary), Regina Grubb (AD), Libby Hillard, Lori Forcey (Chair), Jeff Oyer, Remy Anderson, Chris Tao, Brian Tupa, Chris Daza, Sophia Girarratano, Chris Deraleau

Approval of Minutes: Minutes from the December 18, 2024 meeting were approved as posted.

Principal's Comments: Principal Carothers was unavailable. Libby Hillard, the new Business Administrator, provided the administrative update. Libby has been working with the boosters and the athletic specialist to ensure that the concession area meets all of its requirements, and several work orders have been placed and are moving forward. No further administrative updates.

Athletic Director's Report: Regina Grubb provided the athletic update for Winter sports. The Wrestling state championship begins next week. In the Wrestling Region championship, the Boys placed 5th and the Girls placed 6th in the entire county. PHS had top place finishers, a lot of other students, six or seven, on the podium in the in the top 4, and also a few 5th and 6th place results. We had four regional Champions, two females and two males.

Swim and Dive – We had a lot of success in the Swim and Dive team. The Boys were Regional Champions, Girls were Regional Finalists. For the 2A/1A championship PHS Boys were the State Champions, and the Girls were the Finalists. They lost to Damascus by 0.5 points.

Track and Field had a successful season as well. Multiple students placed in the Regional Meet. Many students qualified for the State Meet and did well. PHS had a 4th place in the State Meet and many other students placed in the top 8.

Basketball season ended with Girls in the Regional Semifinals. Boys lost by 3 points in the Regional Semifinal. Boys were the Division Champions this year. PHS had a great home crowd cheer them on and packed the gym for both games at Clarksburg High School.

Bocce placed 2nd in the Division and placed 2nd in the County Championship. Poms finished 5th in the County Competition.

The average marking period grades for the winter was 3.55 GPA and 78% was over the 3.25 GPA.

Spring season started. Over 360 students registered for spring teams. These are good numbers. Teams are being finalized, and team pictures are scheduled.

Treasurer's Report: Kevin Kimball presented financial statements (Balance Sheet and Statement of Activities FY2025).

Current Cash Balance is \$112,052. There is a pending Pay Pal payout of \$1,155 and the next Zeffy payout is on March 10 for \$4,585. Checks on hand is \$4,852.90 and available cash is \$122,644.90.

Total fundraising/contributions is \$33,976; total membership is \$2,960; total sponsorship is \$7,700; current concessions raised (Fall sports) is \$16,105; net revenue for spirit wear is -\$567 (we still have inventory to sell). Total revenue is \$50,175 and total expenses are \$11,883. The change in net assets is \$38,291 with a final balance of \$128,662.

There was no concession revenue for Winter sports. The last two winter seasons concession sales were \$9,900 and \$6,240 respectively (average of \$8,070). PHS Athletic Fundraiser (winter teams) are expected to raise ~\$5,000 to ~\$6,000. And last year mulch sale revenue was \$26,838 (less COGS \$19,364) for a profit of \$7,474.

The use of the Zeffy site for membership and fundraising has been outstanding. We have saved over \$1,000 in fees by using the site and are able to collect contact information and send email blasts for membership signups and for next year's mulch sale reminder and promotion.

COMMITTEE REPORTS

Fundraising – The Mulch Sale is scheduled for Saturday, March 15th in the UMCVFD Fire House (Beallsville) parking lot. Jeff Oyer reported that we're in good order and have great numbers. Compared to last year the orders are doing very well. We have many new people placing orders which is great. The last three days are typically extremely busy with orders. Reminders to order before the deadline will be sent through email and phone calls and social media this week. Jeff has a spreadsheet of people who placed large orders last year who have not placed their order yet and we will reach out with phone calls and emails. The Fire House lot is in good shape and we're expecting coaches and students to come with trucks and chase cars. Gina will send emails to coaches reminding them to tell their athletes to participate. Jeff has secured trailers for large pallet orders and ~30 trucks. We will need volunteers to direct traffic at the entrance of the lot for students, trucks and road traffic to ensure everyone's safety. Boosters will provide coffee, hot chocolate, doughnuts, pizza and drinks for the volunteers.

The Winter Raffle drawing is March 15th at Cugini's. So far 487 tickets have been sold totaling \$1,285. Reminders to purchase tickets will go out over social media and email blasts.

Personalized Brick Paver is ongoing. The deadline to order is April 30th. So far, we have 13 sales totaling \$2,500. We will heavily promote after the mulch sale and raffle is complete. The bricks will be driven to the engraver in May for summer installation.

Spirit wear – Lori Forcey is looking into a sponsorship T-shirt for lacrosse. Planning to coincide with Senior Night. Lori will talk with the coaches and the captains of the Boys and Girls team to discuss the theme and design. She needs to do inventory for current spirit wear stock. Kevin (Treasurer) would like to have some way to track inventory in either Zettel or Zeffy to get a more accurate tracking of sales.

Concessions – Each team is responsible for staffing concessions. Boosters are there to open/close and support. The first home contest is March 21st. Concessions will be open for the Track Meet on April 2nd. The Grill Team was requested to cook but decided since it is not a Tri-Meet that we will only grill hamburgers without Grill Team support. The Grill Team will hang the sponsorship banners at the stadium in the next few weeks.

Membership – Membership signup is now active in the Zeffy website. There is a link on the PHS Booster Club website to Zeffy for signups. Moving forward we will provide QR Code at events to sign up. No more paper membership forms.

Sponsorship – no update.

NEW BUSINESS

- Guest speaker, Chris Deraleau, Project Manager at MCPS Division of Planning, Design and Construction, attended the meeting to provide an update on Phase 2 of the construction (four public spaces: the main gym with indoor concessions, cafeteria, media center and auditorium). Chris reviewed slides of the layout/plans with the meeting attendees. The new gym will be 11,000 square feet and will include a weight room, wrestling room/dance studio, officials' room, locker rooms, team rooms with storage, and storage for PHS athletics. The main gym will connect directly to the dining common areas and a path of stone will connect to the indoor concessions area that lines up with the cafeteria. Indoor concessions will have a roll up screen that goes into the building and one that goes outside the building, at the location of the future practice fields and access to the stadium. Indoor concessions will have a refrigerator and freezer, tables, shelves, sink area and storage on both sides. Directly outside the concessions window to the outside will be a patio area with seating and then the new practice fields directly behind. The fields will not be turf. The main gym will have double the bleacher space (the old gym had 5 rows and new gym will have 10). There will be new scoreboards, acoustic panels, a curtain divider that will roll down and window panels for plenty of natural daylight. The outdoor space will contain the outdoor eating area patio outside the concessions window, outdoor basketball court, small practice field (½ the size of a soccer field with grass). Outside the weight room will be a little green space and a paved area for outside activities. There will be a small parking lot along the practice field. There was discussion about adding netting between the small practice field and the parking lot to prevent damage to cars from lacrosse and soccer balls and about irrigation at the small practice field. Chris indicated that these two items are not the plan or budget, and the Booster Club would have to fund. Chris stated that it is a stormwater management area that will have trees planted to help with a barricade but no fencing. There was no further discussion or decision made that Boosters would fund these two projects.
- The tennis courts will be restored when construction is completed and the portables removed (the current timing is from July through September). The greenhouse will remain in place. There are currently no plans to put in a turf field in the stadium because of budget and logistics. The weight room will contain free weights, squat racks, dumbbells, mats, and be customized with PHS colors and branding. We will not have access to it over the summer because of on-going construction and until it clears inspection. Construction schedule shows that it will be complete and ready to turn over the space the Friday before school begins.
- There were discussions regarding what space is available in the gym lobby for the Hall of Fame display. The current plan is to have 22 display cases for trophies along the walls and a ticket booth. There will also be two drop-down TV screens. Until we see the final build we won't know and can plan the Hall of Fame then.

OPEN FORUM

- Ron Sosna brought up that the outdoor stadium entry/exit area is a potential danger if there is a mass exit. He suggested the installation of a "crash gate" that will exit only with a panic bar. The gate is locked from the outside so there is no entry. A Facilities Project Request needs to be submitted, but we question if MCPS will pay for this. Gina indicated that she has a vision to update/upgrade the entrance area to provide more efficient access into and out of the stadium area.

Adjournment

Called for the meeting to be adjourned at 7:41 pm