

Poolesville High School Athletic Booster Club

Meeting Minutes Agenda

Thursday, December 11, 2025 (6:00 pm)

PHS ISP Hub

Purpose of Meeting: Purpose of the meeting is to conduct general business for Poolesville High School Athletic Department and Booster Members.

Welcome & Introductions

- The meeting was called to order at 6:01 pm.
- In attendance: Alan Hobbs (President), Ron Sosna (VP), Kevin Kimball (Treasurer), Ed Reed (VP) Karen Salovich (Secretary), Sean Foster (Asst AD), Rick Morris, Brian Tupa, Brian Paskil, Matt Hoeller, Danielle Anderson, Heather Jauquet

Approval of Minutes: Minutes from September 11, 2025, meeting was approved by Ed and Seconded by Ron as posted.

Principal's Comments:

Principal Carothers provided update on school activities. The new Gym dedication to Coach Swick will be held on December 19th.

Indoor concessions – Libby had a meeting with construction to correct electrical issues. The outlets will remain below the counter, but “amp” issue will be corrected. No timeline. Construction is trial and error and will be corrected while construction is on campus. Indoor construction is complete and outdoor construction is scheduled to be completed by the end of January (weather permitting). Still need shelves for the indoor cooler.

Athletic Director's Report – Sean Foster (Assistant AD)

- Winter Athletics - 310 Registrations / 282 on teams
- We are just beginning. Going well so far. Always looking for more students to come support our teams. Have met with student leaders to talk about themes for the winter season. Our cheerleaders will be at most all varsity basketball games, a few wrestling matches and will work to get them to a bocce match. Poms will perform at some basketball games.
- Working with Ms. Hillard and MCPS to get the correct amps for everything that is needed in the new concession stand. We have a new stand-up LED sign to display menu and sponsors. We could also use the board in the gym as well.
- We will be putting out at least 1 box light at every home event to stream the game that is playing inside the gym. This allows people who purchase food to eat in the cafe and be able to watch the game. We are not allowing any food or open container drinks in the gym at this time.
- Schoolfund Fundraiser - Teams should be working and/or have set up their page now. This is an approved vendor by MCPS, very easy for the coaches and students to participate in. The goal is

for each athlete to raise \$200 for the school year. We keep track of what the students have raised individually and as a team.

- December 19th - Dedication of gymnasium for Fred Swick.
- Senior Nights:
 - Girls Basketball and Boys Basketball 2/20 vs Magruder
 - Wrestling 1/28 vs Seneca Valley at 6:15pm
 - Bocce 1/23 vs Damascus 3:30pm
 - Swim and Dive 1/31 during the Division 2 Championship
 - Indoor Track TBD at PG SportsPlex
 - Cheer and Poms had their official senior night in the fall. We will pick a game and recognize the student-athletes during a game by announcing them either at halftime or in between quarters.
- Pom Competition is February 7th at Blair HS - Time TBA
- Spring Registration will open on January 23rd. Spring tryouts are February 28th.

Treasurer's Report – Kevin Kimball

- FY 2025 Balance Sheet and Statement of Activities was presented
- As of December 10, Cash Balance = \$143,350.82
- Concessions sales of \$28,714.49 (\$14,815.82 profit)
 - Varsity Football sales \$16,588.88 (~\$1,100 inc from last fall) or \$3,318 per home game
- Spirit Wear sales of \$15,830.51
 - BTSN \$3,500
 - Poolesville Day \$4,000
 - Theme T-Shirts \$6,800 (sales and sponsorships)
- Athletic Fundraiser \$26,600
 - Girls Soccer \$9,861
 - Boys Soccer \$4,122
 - Cross Country \$4,059
 - Volleyball \$3,617
 - Football \$3,162
 - Cheer \$1,579

Committee Reports

Membership

- Membership is active through the Zeffy website.
- 56 members enrolled, generating \$3,700.

Sponsorship

- Sponsorships are also live through Zeffy.

- 36 sponsors have contributed \$13,300 to date.
- Provide digital sponsorship recognition of existing sponsors for Winter sports season on vertical digital board.

Fundraisers

- Paver campaign sales are \$12,050 (69 sales).
- Lewis Orchard Harvest Fest donation of \$900 (Grill Team volunteers to benefit Booster Club)
- Mulch Sale is Saturday, March 14th at UMCVFD. Will finalize bag pricing late January to early February.
- Discussed a possible Winter raffle similar to last year.
- Discussed a possible Spring 5k race.
- Discussed a possible Corn Hole Tournament for summer. Teams to register. Teams by age group.

Spirit Wear

- Relocating spirit wear from brick building to indoor concessions storage room. Need to purchase new organization bins with lids that stack and rolling carts for storage and relocation between indoor/outdoor seasons.
- Need to do another inventory count.
- Possible sales out of the “Ticket Booth” during large events.

Concessions

- Relocated product and equipment to our new indoor concession stand for the Winter sports season.
- Purchased (4) shelving units for indoor stand.
- Purchased a new larger capacity convection oven for indoor stand.
- Digital menu has been placed for easier visuals.
- We continue to need volunteers to assist in game day concessions.

New Business:

- Continued discussion on possible new turf field installation. The new FY 2027 CIP was presented to the BOE from the MCPS Superintendent. Expectation for next vote is March 2026 and money released July 1, 2026.
- If approved, installation would be summer of 2027 (6 months to get permits, 4 months to install).
- Rick Morris discussed new website design. Current site basic functionality. Alan Hobbs presented motion that coaches can directly correspond with Rick to upload scores after games.
- New PHS custom table covers and canopies have been ordered.
- Booster club inquired if there are any needs for the weight room.

Adjournment

Call for the meeting to be adjourned at 7:26 pm.