

Poolesville High School Athletic Booster Club

Meeting Minutes Agenda

Tuesday, March 10, 2026 (6:00 pm)

PHS ISP Hub

Purpose of Meeting: Purpose of the meeting is to conduct general business for Poolesville High School Athletic Department and Booster Members.

Welcome & Introductions

- The meeting was called to order at 6:04 pm.
- In attendance: Alan Hobbs (President), Kevin Kimball (Treasurer), Ed Reed (VP) Karen Salovich (Secretary), Mark Carothers (Principal), Gina Grubb (Athletic Director), Bob Blackstone (VP), Jeff Oyer, Heather Jauquet, Shallon Hartke, Carol Hulce-Efdimis

Approval of Minutes: Minutes from December 11, 2025, meeting was approved posted.

Principal's Comments – Mark Carothers

Principal Carothers provided update on school activities.

Gina Grubb was selected by the Maryland State Athletic Directors Association for the Athletic Director of the Year Award.

The Grill Team was selected by the Maryland State Athletic Directors Association for the Distinguished Service Award. The Grill Team and Gina will be recognized at the MSDA State conference in April.

Erin from the PES PTA board joined to discuss the PES Parent vs. Teacher Basketball game in the main gym on April 17th. Need people for mascots (Tiger, Falcon, Timberwolf). Costumes should be cleaned (dry cleaned?). Boosters will coordinate cleaning. Mark will talk to John Green about Timberwolf. No food, no open containers, Eat early (prior to the game). PES PTA will be selling swag. PHS Boosters will run concessions and candy window. Grill Team to cook full menu.

Athletic Director's Report – Gina Grubb

Athletics & Team Updates

- Strong winter season: Wrestling won the division, placed 3rd overall (girls placed 6th) at the county championship, crowned a female regional champion, earned 4th and 5th regional finishes, and sent four athletes to states, with two podium finishers.
- Boys Swim & Dive won the division; both the boys and girls teams were regional champions and Maryland state champions. The program earned its 21st state championship, won 22 medals (including 11 first-place finishes), and set four school records and one state record.
- Indoor Track & Field: a shot put athlete won county, regional, and state titles and set a new school record (PR). Six to eight students competed at the state championship.

- Girls Basketball had a great season, showing major growth with a young roster. The team earned the No. 2 seed in the region, won its first playoff game since COVID, and played an exciting regional final. Two student athletes were named All-Division.
- Boys Basketball had a perfect season in the regular year. They earned the #1 seed in the region. Their playoff run included some heartbreaker games, but they still finished as Division Champions and have a lot to be proud of. Individual honors include Jordan and Emmanuel named to All Division First Team, Armon named to All County Second Team, Jordan named to All County Third Team. Emmanuel is named Defensive Player of the Year. BJ won Coach of the Year.
- Bocce team had a strong season and became division champions. Team advanced to the state competition and finished in 4th place after an overtime match.
- Poms team also had a successful competitive season.

Fundraising & Academics

- Winter fundraising efforts were successful overall.
- Wrestling program raised over \$10,000.
- Student-athletes achieved a combined 3.6 GPA.
- 82% of student-athletes earned the “Minds in Motion Award” for maintaining a GPA of 3.25 or higher.

Spring Sports Participation

- Approximately 370 students registered for spring sports.
- Some rosters are still being finalized, particularly tennis due to limited court access caused by weather.
- JV softball participation numbers were initially low, but recruitment efforts have improved numbers enough to likely field a team. Many schools in the county are unable to field JV softball or JV girls lacrosse teams this season.
- Teams are currently scrimmaging and preparing for the official season opening next Friday and Saturday.

Facilities & Field Maintenance

- Irrigation system issue identified: A cracked valve in the backflow system is affecting irrigation. Water was recently turned back on. Fields have remained playable due to recent rain, but watering will soon be necessary.
- Coaches have been heavily involved in preparing the baseball and softball fields.
- School has been ahead of many county schools in field readiness and usage.

Gym Updates

- Another gym wall panel recently fell. Fortunately, no one was injured and it did not occur during an event or meeting. Working with Dustin Construction, Mark, Scott, Nate, and Libby on a repair plan. Proposed solution: Install framing/borders around panels to better secure them to the cinder block wall. Estimated project cost is approximately \$10,000, which is considered reasonable.

- Planning a new banner design system for the gym. Instead of separate banners for each sport's division and regional championships: Create consolidated regional banners; Include sports in chronological order. Add county, division, and state finalist banners. Considering an additional banner recognizing individual state champions. Banner installation goal is summer completion before the next school year.
- Working on installation of a permanent American flag setup. Goal is to avoid repeatedly raising, lowering, and retrieving temporary flags for events.

Treasurer's Report – Kevin Kimball

Kevin presented a detailed financial overview:

- Total Revenues and Support: \$101,834.22
Total Expenses: \$46,465.84
Change in Net Assets: \$55,368.38
Ending Net Assets Balance: \$147,571.19
- Revenue Breakdown
 - Fundraising & Contributions (\$48,988.87):
 - The PHS Athletic Fundraiser was the primary driver, bringing in \$47,638.87.
 - General donations totaled \$1,350.00.
 - Concession Stand (Net Revenue: \$21,771.54):
 - Gross revenue reached \$43,411.61, with the highest sales coming from Varsity Football (\$16,433.00).
 - Cost of goods sold (COGS) for concessions was \$21,640.07.
 - Sponsorships (\$12,500.00):
 - Generated through \$500 and \$300 sponsorship levels.
 - Spirit Wear (Net Revenue: \$7,956.06):
 - Total sales (merchandise and themed t-shirts) were \$15,819.05, with COGS at \$7,862.99.
 - Specialty Fundraisers:
 - Mulch Fundraiser: Net revenue of \$5,238.24 after marketing and COGS.
 - Personalized Paver Fundraiser: Net revenue of \$2,039.51.
 - Membership (\$3,340.00):
 - Collected from Family, Falcon, and Friend membership tiers.
- Expense Breakdown
 - Program Expenses (\$34,160.21):
 - Teams: \$27,997.48 (The largest single expenditure).
 - Stadium Fields: \$6,162.73.
 - Operations (\$8,336.60):
 - Allocated entirely to Concession Stand operations and maintenance.
 - General Administrative (\$3,032.92):
 - Includes Paypal transaction fees (\$1,376.66), office supplies, website maintenance, and accounting.
 - Sponsorship Expenses: \$936.11.

- Discussion of future wants/needs for the athletic program:
 - Banners, wraps for hallways and doors
 - Turf field
 - New sound system for stadium
 - Convert baseball/softball outfields to Bermuda grass
 - Revisit the press box renovation and safety shelter

Committee Reports

Membership

- Membership is active through the Zeffy website.
- 58 members enrolled, generating \$3,340.
- Will provide QR Code at events to promote sign-ups.

Sponsorship

- Sponsorships payment is active on the Zeffy website.
- Currently have 36 sponsors raising \$12,500 in revenue (additional 6 sponsors through donation of product/maintenance).
- Banner sponsorships are for a 1-year term starting September 1st.
- Provide digital sponsorship recognition of existing sponsors for Winter sports season on vertical digital board.

Fundraisers

- Paver campaign sales are \$12,050 (69 sales) since the primary launch. Will continue to take orders throughout the year and have 2 yearly installations (Fall and Spring)
- Mulch Sale is Saturday, March 14th at UMCVFD. Final orders completed March 10th. Alan and Jeff discussed logistics. Down 568 bags from last year. Better profit margin due to new supplier; donations and less expenses. Fire House will be making pit beef and pork dinner that afternoon for the community dinner.
- Discussed a possible Spring 5k race or Summer Corn Hole Tournament

Spirit Wear

- Relocating spirit wear from indoor concessions to brick building at stadium.
- Need to do another inventory count upon transition and prepare for Back to School Night and Poolesville Day.
- Only 4 home football games next year. – Spirit t-shirt themes will be “black out” and “pink out.” Due to poor sales this past year we will only do two games and only print 150 (175 was too much). Homecoming is 10/9 against Northwood.
- Discussion on possibly doing spirit t-shirts for basketball games. No decision was made.

Concessions

- Relocate necessary equipment from indoor concession stand back to the stadium concession stand for the Spring sports season.
- Do we need a digital menu for outdoor concessions area? Cleaning of concession area is needed.
- We continue to need volunteers to assist in game day concessions.
- Pressure-wash the bleacher stands

New Business:

- Installation of pavers into the large “P” at entrance of the stadium. Will pick up and deliver to the school. The mason has been notified of current status and will install late March to mid-April.
- Recruitment of open board member positions (2) for 2026-2027.
- Booster “Scholarship” changed to “Award” for volunteer hours at concessions. The Board will present Camden Sosna with the Booster Club Student Volunteer Award at the Senior Awards event in May.
- Girls varsity teams (especially soccer, basketball, and lacrosse) are interested in a “special occasion” or alternate jersey, most prominently pink jerseys for breast cancer awareness (e.g., during soccer’s Breast Cancer Awareness month). These would be part of the regular rotation, not just a one-off T-shirt. Gina pointed out that once you open the door for one varsity sport, you have to think about all varsity boys and girls sports and how to sustain it over years. One model discussed: players purchase their own special-occasion jerseys (not school-owned). Any jersey used in competition has to comply with NFHS uniform rules (colors, numbers, visibility, etc.) and MCPS / school purchasing and branding requirements. There was no commitment that boosters would fund full sets of pink uniforms. Boosters could help facilitate (e.g., working with vendors / stores, possible partial offset), while families or teams might cover some or all the per-jersey cost via purchase or targeted fundraising.
- Next meeting is Tuesday, June 9th, 2026.
- Gina shared the Budget Process with coaches and administrators.

Adjournment

Call for the meeting to be adjourned at 8:00 pm.