

**PHS Athletic Booster Club**  
**Meeting Minutes Agenda**  
**Thursday, December 9, 2021 ( 7:00pm via Zoom )**

**Welcome & Introductions**

- Meeting was called to Order at 7:07 pm
- In attendance: Principal Mark Carothers, Athletic Director Regina Grubb, Lisa Griffith, Lori Forcey, Jennifer Brill, Kim Penn, Rick Morris and 6+ Booster Members

**Purpose of Meeting** — Purpose of the meeting is to conduct general business for Poolesville High School Athletic Department and Booster Members.

**Introduction** — Principal Carothers began the meeting by sharing there are a high number of COVID cases at school in the last 24 hours centering around the Girls Varsity Basketball program. Letters have gone out and the Girls Varsity program is suspended with a date TBD to resume play. All Girls and Boys Basketball teams won so we are 4-0 and wrestling won its first match. Still anticipating a good season!

**Approval of Minutes** — Minutes from August 18, 2021 were approved as posted.

**Treasurer's Report** — Jen Brill shared we are doing great financially.

Net Income to date is \$44,595 (\$79,117 income, \$34,520 expenses). Our spending has been in concessions, spirit wear and team support. Future spending will include \$70,000 of support to AD, field improvements and maintenance, stadium updates and team needs.

We have funds to support teams! The Board encourages parents and coaches to reach out to our AD with their team wants and needs. The AD will fund items from her budget and if there are not enough funds, she will work with Boosters to ensure items are provided.

The Booster Club Board met with Principal Carothers and the AD and made a year end plan to provide additional information about where funds are being spent specifically. We are creating a formal process to submit requests from Coaches for teams needs and wants and for AD funding requests. We hope this will empower coaches to ask for items they feel will enhance their program.

**Athletic Director's Report** — Regina Grubb shared she can answer questions about COVID and athletics and she will get information from Principal Carothers if needed.

Fall Wrap Up: We had a tremendous Fall season at PHS! Golf and Boys Cross Country were both State Champions. We had great playoff runs from boys and girls soccer and girls volleyball. Attendance for game in multiple sports has been skyrocketing. Boosters has increased excitement with new ideas.

Winter: We will have indoor concessions for home basketball games with a more limited offering. PHS is following the county and using GoFan for ticket sales which has been working well. We will continue to do cash sales, but phase this out.

At the opening Girls Varsity Basketball game, Jim Brown did moving dedication to Fred Swick and the girls dedicated their season to him. His family was in attendance. AD is working on naming the new gym after Fred Swick.

Coaching Update: AD announced we have hired new coaches for Boys Varsity Baseball Coach and Boys Varsity Volleyball. Programs still looking for a new coaches include Boys JV Baseball and Girls JV and V Lacrosse.

Awards: We received an honor from NFHS which awarded Coach Blair the 2021 Maryland Boys Coach for her work with the Golf Team. We also received the Sportsmanship Award for our Cross Country team for 2A.

**Athletic Directors Funding Requests** — We are working on winter fundraising. Fall coaches with We Fund4U prizes have been contacted and can get items in AD's office.

## COMITTEE REPORTS

### **Membership and Fundraising** - Lisa Griffith

- We have 116 members and have raised \$6,935 in membership to date. You can join at [phsboosterclub.org](https://phsboosterclub.org) and it is tax-deductible.
- We are raising funds through membership, spirit wear, sponsorships, WeFund4U, direct checks, and mulch sales. AD's goal for each student to raise \$200 one 1 year.
- We will be hosting Dorsey Duels on 1/7 at PHS

### **Spiritwear** - Lori Forcey

- We will have themed ugly sweater t-shirt sales for students, long sleeved black t-shirts, winter sports magnets and PHS disposable masks.

- We launched an online spiritwear store at [www.phsbooster.org](http://www.phsbooster.org) and can have items ready for the holidays.

### **Concessions** - Jen Brill

- We have \$8,300 in profit from Fall concessions sales.
- We have had enthusiastic response to concessions with great turnouts and served concessions for all fall sports which will continue in the Spring.
- We will have Indoor Concessions this winter with more limited offerings and all food and drink must be kept in the hallway outside the gym.
- We appreciate the Grill Team's amazing supportive this fall — they came out to do Senior nights expanding from just doing football games. We are always open to new food offerings if you have ideas.
- We purchased a new fryer for the Grill Team and are planning for a new freezer and additional grill in the Spring.

### **Sponsorship** - Beth Singh

- We are working on outreach to out of area businesses. Sponsorship information is available online on the Booster website.

### NEW BUSINESS

- We amended Article 1, Section 1 of our By-laws to ensure name and location is consistent with tax registration information. We changed Poolesville High School Athletic Boosters Club to Poolesville Athletic Booster Club, Inc. This will help us to file our taxes correctly and completely. Amendment was approved.
- AD offered to sell spirit wear at lunches.
- Boosters plans to support and celebrate all state champions moving forward.
- Volunteers are needed for the Spring Booster Club Sports Thrift Shop.

### OPEN FORUM - Questions

- Is COVID testing an excusal for sports without a note? It is excused!
- Does anyone know who can help renovate the red brick stadium building so that we can use it to store and sell spirit wear?

### **Adjournment**

Called for the meeting to be adjourned at 8:08 pm

### FUTURE MEETING DATES:

3/10

6/9